



October 1<sup>st</sup>, 2025,

The Montana Society for Respiratory Care is excited to inform your Sales Team that we have scheduled our 2026 annual spring conference for April 8<sup>th</sup> through the 10<sup>th</sup>. We wanted to ensure that you and your staff knew of the dates and location well in advance! We are looking forward to this being the best CEU opportunity that the MSRC has sponsored, and we know that with your staff's attendance and participation it will be so! We have scheduled 3 dedicated times for attendees to visit you in the exhibition hall. In addition, we are implementing a "vendor passport" that will encourage attendees to visit your booth to check a box, in exchange for a raffle ticket.

We are looking for key sponsorship, please reach out if you might be able to support the MSRC with a speaker, vendor break or the entertaining Sputum Bowl during the conference!

Please share this information with your team!

## **50<sup>th</sup> Montana State Respiratory Conference**

**April 8<sup>th</sup> through the 10<sup>th</sup> 2026**

**Hilton Garden Inn, Kalispell, Montana**

Thank you for your continued support and participation!

MSRC  
P.O. Box 6887  
Great Falls, MT 59406  
Tax ID #: 81-0368572

**MONTANA SOCIETY FOR RESPIRATORY CARE - EXHIBITOR CONTRACT**  
**2026 STATE CONVENTION**      April 8-10, 2025      Kalispell, MT

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Mailing Address \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: (      ) \_\_\_\_\_ Fax: (      ) \_\_\_\_\_ E-mail: \_\_\_\_\_

\*\*\*Print all Exhibitor Names (for name tags): \_\_\_\_\_

**Please select each item Quantity and Total.**

**Tax ID# 81-0368572**

<b>Sponsored</b>	<b>Inclusion:</b>	<b>Amount</b> Contract & Payment are postmarked: BEFORE 4/1      AFTER 4/1	<b>QTY</b>	<b>Total</b>
<b>Gold Table Sponsor 4 students (2 person max)</b>	• 6 ft Table with cloth and skirt • 1 Banquet Dinner	<b>\$1,300</b>	<b>\$1,400</b>	
<b>Silver Table Sponsor 2 students (2 person max)</b>	• 6 ft Table with cloth and skirt • 1 Banquet Dinner	<b>\$1,150</b>	<b>\$1,250</b>	
<b>Bronze Table (2 person max)</b>	• 6 ft Table with cloth and skirt • 1 Banquet Dinner	<b>\$999</b>	<b>\$1,099</b>	
<b>Additional Table (1 person max)</b>	• Each additional Table	<b>\$200</b>	<b>\$225</b>	
<b>Additional Dinner Guests</b>	• 1 Dinner is included in registration • Additional guests will be charged	<b>\$45</b>	<b>\$45</b>	
<b>Sponsorship</b>	• General sponsorship	<b>\$500</b>		
<b>Sputum Bowl</b> Recognition in between questions during the sputum bowl	• Will need to send company logo or picture to <a href="mailto:Montana406rts@gmail.com">Montana406rts@gmail.com</a>	<b>\$500</b>		
<b>Mechanical Bull Riding Sponsor</b> Recognition in between questions during the sputum bowl	• Will need to send company logo or picture to <a href="mailto:Montana406rts@gmail.com">Montana406rts@gmail.com</a>	<b>\$500</b>		
			<b>TOTAL</b>	

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Authorized Signature

Date

Circle one **Check Enclosed****Visa****MasterCard****Amex****\*Card Number** \_\_\_\_\_**Exp** \_\_\_\_\_**Name on card** \_\_\_\_\_**Security Code on Card** \_\_\_\_\_

Please mail contract and payment to: **MSRC P.O. Box 6887 Great Falls, MT 59406**  
**or email: montana406rts@gmail.com**

\*NOTE: CC payments will be charged a processing fee. Typically around \$35 depending on the card used.

## **Speaker Sponsorships:**

The sponsoring company is responsible for lodging, transportation, per diem, and honorarium for the speaker.

<b>Key Note Speaker</b>	<ul style="list-style-type: none"><li>• Recognition in program brochure</li></ul>	Name of the speaker you would like to sponsor & topic.
<b>General Session or Breakout Speaker</b>	<ul style="list-style-type: none"><li>• Recognition in program brochure</li></ul>	Name of the speaker you would like to sponsor & topic.

## **KEY INFORMATION**

**NO CONTRACTS WILL BE ACCEPTED UNLESS THEY ARE COMPLETE & FULL PAYMENT IS INCLUDED.**

Cancellations must be received by 3/1 for full refund. After 3/1, a \$100 cancellation fee will be applied. After 4/1 no refunds will be made.

## **General Information**

- **Registration is also available online starting in February** at [www.Montana406RTs@gmail.com](http://www.Montana406RTs@gmail.com)
- **Registration Form**
- If you need to use American Express, please register online.
- Bring your own Name badges.
- We are asking all vendors to participate in the evening entertainment Wednesday night.

## **Sponsorships**

- If your company is sponsoring or providing a speaker, the expectation is that your company will be paying for all expenses (hotel, travel, per diem, honorarium). Please indicate who you would like to sponsor from the provided list of confirmed speakers or enter the speaker info that you are providing. If a speaker already has a sponsor, you will be notified by the Speaker Chair with other options.
- Each sponsor will be recognized during the introduction of the lecture, and at the opening and closing of the conference.
- If your company would like to sponsor a speaker, please notify MSRC President, Mike Whiting. 406-901-1115 or [mlwhitin@gmail.com](mailto:mlwhitin@gmail.com)

## **Hotel Information**

The conference will be at the Hilton Garden Inn, Kalispell, Mt. The room rates are discounted for MSRC participants so be sure to mention the MSRC when booking. Detailed information on lodging will be posted on our website when it becomes available and on your confirmation email if you register online as well as the shipping address for all packages to be shipped to the site.

MSRC PO Box 6887 Great Falls, MT 59406 [www.Montana406RTs@gmail.com](mailto:www.Montana406RTs@gmail.com)