



Friday, January 19, 2023

The Montana Society for Respiratory Care is excited to inform your Sales Team that we have already started to schedule and plan our 2023 annual spring conference April 12th-14th. We wanted to ensure that you and your staff knew of the dates and location well in advance! We are looking forward to this being the best CEU opportunity that the MSRC has sponsored and we know that with your staff's attendance and participation it will be so! The lectures will be held in the Sapphire/Ponderosa rooms. The vendor area will be in the Cutthroat/Grizzly rooms and will be secured during the off hours for the safety and security of your items.

We are looking for key sponsorship, please reach out if you might be able to support the MSRC with a speaker, vendor break or the entertaining Sputum Bowl during the conference!

Please share this information with your team!

47th Montana State Respiratory Conference

April 12, 13, & 14, 2023

Fairmont Hot Springs Resort Anaconda, MT

Thank you for your continued support and participation!

MSRC

P.O. Box 6887
 Great Falls, MT 59406
 Tax ID #: 81-0368572

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A Chartered Affiliate of the American Association for Respiratory Care

MONTANA SOCIETY FOR RESPIRATORY CARE - EXHIBITOR CONTRACT
2023 STATE CONVENTION April 12-14, 2023 Fairmont, MT

**If you are providing a Speaker for the MSRC, your booth fee is covered. Use this contract for any additional booths or activity sponsorships only.*

Company Name: _____ Contact Person: _____

Mailing Address _____ City: _____ State _____ Zip _____

Phone:() _____ Fax:() _____ E-mail: _____

***Print all Exhibitor Names (for name tags): _____

Please select each item Quantity and Total.

Tax ID# 81-0368572

Sponsored	Inclusion:	Amount		QTY	Total
		Contract & Payment are postmarked: BEFORE 4/1	AFTER 4/1		
Standard Table	<ul style="list-style-type: none"> 6 ft Table with cloth and skirt 1 Banquet Dinner 	\$650.00	\$750.00		
Additional Table	<ul style="list-style-type: none"> Each additional Table 	\$300	\$300		
Additional Dinner Guests	<ul style="list-style-type: none"> 1 Dinner is included in registration Additional guests will be charged 	\$40	\$40		
Sponsorship	<ul style="list-style-type: none"> Speakers, Vendor Breaks, Dinners or Coffee Services 				
			TOTAL		

Authorized Signature _____

Date _____

Circle one **Check Enclosed** **Visa** **MasterCard** **Amex**

*Card Number _____ Exp _____

Name on card _____ Security Code on Card _____

Please mail contract and payment to: **MSRC P.O. Box 6887 Great Falls, MT 59406**

*NOTE: **CC payments will be charged a processing fee. Typically around \$35 depending on the card used.**

Speaker Sponsorships:

The sponsoring company is responsible for lodging, transportation, per diem, and honorarium for the speaker.

Key Note Speaker	<ul style="list-style-type: none"> Recognition in program brochure 	Name of the speaker you would like to sponsor & topic.	
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General Session or Breakout Speaker	<ul style="list-style-type: none"> Recognition in program brochure 	Name of the speaker you would like to sponsor & topic.	
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KEY INFORMATION

NO CONTRACTS WILL BE ACCEPTED UNLESS THEY ARE COMPLETE & FULL PAYMENT IS INCLUDED.

Cancellations must be received by 3/1 for full refund. After 3/1, a \$100 cancellation fee will be applied. After 4/1 no refunds will be made.

General Information

- **Registration is also available online starting in January** at www.Montana406RTs@gmail.com
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- If you need to use American Express, please register online.
- Bring your own Name badges.
- We are asking all vendors to participate in the evening entertainment Wednesday & Thursday nights if you are staying those nights.

Sponsorships

- If your company is sponsoring or providing a speaker, the expectation is that your company will be paying for all expenses (hotel, travel, per diem, honorarium). Please indicate who you would like to sponsor from the provided list of confirmed speakers or enter the speaker info that you are providing. If a speaker already has a sponsor, you will be notified by the Speaker Chair with other options.
- Each sponsor will be recognized during the introduction of the lecture, and at the opening and closing of the conference.
- If your company would like to sponsor a speaker, please notify MSRC President, Josh Brakebush @ 406-855-9400 or jbrakebush@billingsclinic.org

Hotel Information

The conference will be at the Fairmont Hot Springs Resort near Butte and Anaconda, MT. The room rates are discounted for MSRC participants so be sure to mention the MSRC when booking. Detailed information on lodging will be posted on our website when it becomes available and on your confirmation email if you register online as well as the shipping address for all packages to be shipped to the site.

